

COMMUNITY HOMELESSNESS ADVISORY BOARD MEETING: AGENDA

Monday, November 5, 2018

8:30 AM

SPARKS CITY HALL COUNCIL CHAMBERS
745 FOURTH STREET
SPARKS, NV 89431

Kristopher Dahir, Chairman, Councilmember, Ward 5, City of Sparks
Ed Lawson, Councilmember, Ward 2, City of Sparks
David Bobzien, Councilmember, At-Large, City of Reno
Oscar Delgado, Councilmember, Ward 3, City of Reno
Kitty Jung, County Commissioner, District 3, Washoe County
Bob Lucey, County Commissioner, District 2, Washoe County

Public Meeting Notice — Meetings are open to the public and notice is given in accordance with NRS 241.020.

Posting — This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way

Alf Sorensen Community Center, 1400 Baring Blvd.

Sparks Legislative Bldg, 745 4th St.

Sparks Library, 1125 12th St.

Sparks Justice Court, 1675 E. Prater Way

Sparks Senior Center, 97 Richards Way

Sparks Recreation Center, 98 Richards Way

Reno City Hall (1 East First Street)

Washoe County Administrative Building (1001 East 9th Street, Bldg. A)

www.cityofsparks.us and www.nv.gov

Supporting Documentation — Documentation supporting agenda items is available on the city's website at www.cityofsparks.us – City Services – CHAB Agenda and minutes and will be available for review at the CHAB meeting. For further information you may contact the liaison at (775) 353-2310.

Order of Agenda — Items on the agenda may be taken out of order; the Advisory Board may combine two or more agenda items for consideration; may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time per NRS 241.020 (2)(d)(6).

Public Comment — Persons desiring to address the Advisory Board shall first provide the liaison with a written request to speak so they may be recognized by the presiding officer. Each person addressing the Advisory Board shall approach the podium when called, give his/her name, and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(3). Public comment may address any agenda item or other public issue that the Advisory Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Board's scope of authority, not relevant to Board business, and that does not serve a governmental purpose, is not permitted.

Restrictions on Public Comments — All public comment remarks shall be addressed to the Board as a whole and not to any member thereof. No person, other than members of the Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board except through the presiding officer.

Disruptive Conduct — Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

Accommodations — The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per NRS 241.020(1). Please call the liaison at (775) 353-2310 at least three (3) business days before the meeting to make arrangements.

If you have questions, you may find additional information at www.cityofsparks.us or call the Board liaison at (775) 353-2310.

November 5, 2018

1. Call to order

The meeting was called to order by Chairman Dahir at 8:30 am.

2. Roll call

Chairman Dahir, Councilman Lawson, Councilman Delgado, Commissioner Lucey were present. Alternate Councilwoman Jardon and Commissioner Marsha Berkbigler was present. Jung and Bobzien were absent.

3. Pledge of allegiance

The pledge was said.

4. Public Comment

Jeff Church of the Reno Tax Revolt spoke.

5. Approval of the agenda (For Possible Action) – November 5, 2018

Councilman Delgado made the motion to approve the agenda.

Councilwoman Jardon seconded the motion.

The vote was unanimous for approval.

6. Approval of minutes of the October 1, 2018 meeting (For Possible Action)

Commissioner Berkbigler made the motion to approve the minutes.

Councilman Lucey seconded the motion.

The vote was unanimous for approval.

General Business:

7. Update, discussion and possible action on moving certain services from the CAC to the NNAMHS campus including a separate contract for services provided by the VOA.

Amber Howell, Director, Human Services Agency, Washoe County. (For Possible Action)

Ms. Howell gave an update on the timelines they are working with. Ms. Howell will bring back a tentative timeline of moving certain populations from the CAC to NNAMHS at the December meeting. The Board members would like to take a tour of the remodeled NNAMHS facilities.

No motion was made.

8. Update, discussion, and possible direction on the Community Assistance Center (CAC) from the Volunteers of America including recidivism rates for programs running under ReStart as well as billing practices. Pat Cashell, Regional Director of Volunteers of America. (For Possible Action)

Pat Cashell and Juliana Glock from Project ReStart gave an update on the numbers of clients they are servicing. ReStart is not part of the current VOA contract. Currently, ReStart does not bill Medicaid but they used to before they merged with VOA and they are working on getting back to that model.

No motion was made.

9. Update, discussion and possible direction on the opening and funding of the emergency tent for homeless individuals, located at 335 Record Street, beginning on November 16, 2018. Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno (For Possible Action)

Tillery Williams, City of Reno presented what has been prepared to this point as the expectation is that the overflow shelter will open mid-November running through March 31,

2019. It's anticipated that the overflow tent will cost around \$60,000.00 for the season. They are expecting 40-50 people in the overflow shelter this year and this situation will change considerably next year with the new facilities at NNAMHS.

Motion: Was made by Commissioner Lucey to move forward with the tent rental, to buy the bunk beds, not buy a wood floor and to move forward a discussion of a proportional share of funding between the 3 jurisdictions. It was also moved to have the City of Sparks take back to their Council a discussion on the extent to which the City of Sparks may help pay for the overflow facilities. Councilwoman Jardon seconded the motion. The vote was unanimous for approval.

- 10. Update, discussion and possible direction on the existing contract with Volunteers of America for the CAC and possible options for future services provisions for homeless operations and services through a renewal or through a request for proposal process.**
Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno (For Possible Action)

Elaine Wiseman and Amber Howell presented. Two alternatives were presented to the Board. Extend the current contract for an extra 6 months and move clients while putting forward an RFP for both the CAC and the NNAMHS sites, or allow the current contract to run its course (June 30, 2019) and put out an RFP in March and don't move any clients in the spring.

Motion: Was made by Commissioner Lucey to extend the current CAC contract for 6 months and have the Managers work with staff to create contracts that address working with community partners and includes performance indicators and accountability. Staff to create 2 separate contracts for CAC and NNAMHS, with the County as the lead for the NNAMHS site contract. Councilman Delgado seconded the motion. The vote was unanimous for approval.

- 11. Update, discussion and possible action on OrgCode Consulting, Inc.'s operational review of the housing and homelessness system in Washoe County.** Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno and Erin Wixsten, Associate and Project Lead, OrgCode Consulting, Inc. (For Possible Action)

Elaine Wiseman and Tillery Williams presented. OrgCode is sending out emails now and will be in town from December 17-21 to conduct interviews with area stake holders. There was no motion made.

- 12. Discussion and possible action on setting future recurring meeting dates for the Board.**

Steve Driscoll, Sparks City Manager and Board liaison. (For Possible Action)

Steve Driscoll presented the dates for future meetings to be the first Monday of every month through July, 2019 at 8:30 am at the Sparks Council Chambers.

Motion: Was made by Councilman Lawson to set the meetings on the first Monday of the month at 8:30 am until July 2019.

Councilman Delgado seconded the motion. The vote was unanimous for approval.

End of General Business

- 13. Items for the next meeting** (For Possible Action)

Staff to investigate Sparks being prorated for their part of the facility charges. Have an agenda item on how and who will be doing the medical services, which includes mental health needs on the NNAMHS site.

- 14. Comments from the CHAB members and liaisons**

Amber Howell will schedule a tour of the NNAMHS site with the Board.

Commissioner Lucey made a suggestion that staff look to workforce training and hiring in

the area for the clients.

15. Public Comment (This item is for public comment on any action item or for any general comment.)

Jeff Church of the Reno Tax Revolt and Ken Krater of Operation Downtown spoke.

16. Adjournment

The meeting adjourned at 9:45 am.